

Employees' Consultative Forum

AGENDA

DATE: Tuesday 24 January 2012

TIME: 7.30 pm

VENUE: Committee Rooms 1 & 2,
Harrow Civic Centre

PRE-MEETINGS: [Council Side - 7.00 pm - Committee Rooms 1&2
Employees' Side - 6.30 pm - Committee Room 3]

MEMBERSHIP (Quorum: 3 from the Council Side and 3 from the Employees' Side of the permanent membership)

Chairman: Councillor Graham Henson

Councillors:

Bob Currie
Phillip O'Dell
Bill Stephenson

Mrs Camilla Bath
Jean Lammiman
Paul Osborn

Employee Representatives:

Representatives of HTCC: Ms L Snowdon (2 vacancies)

Representatives of UNISON: Ms L Ahmad (VC) Mr G Martin
Mr D Butterfield Mr R Thomas
Mr S Compton

Representatives of GMB: Mr S Karia

(Reserve Council Side Members overleaf)

Reserve Council Side Members:

- | | |
|----------------|----------------------------|
| 1. Ajay Maru | 1. Barry Macleod-Cullinane |
| 2. Keith Ferry | 2. Tony Ferrari |
| 3. Navin Shah | 3. Susan Hall |
| 4. Ben Wealthy | |

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AGENDA - PART I

1. ATTENDANCE BY RESERVE MEMBERS

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. DECLARATIONS OF INTEREST

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Forum;
- (b) all other Members present in any part of the room.

3. MINUTES (Pages 1 - 14)

That the minutes of the meeting held on 10 October 2011 be taken as read and signed as a correct record.

4. PETITIONS

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Executive Procedure Rule 49 (Part 4D of the Constitution).

5. DEPUTATIONS

To receive deputations (if any) under the provisions of Executive Procedure Rule 50 (Part 4D of the Constitution).

6. PUBLIC QUESTIONS

To receive questions (if any) from local residents or organisations under the provisions of Executive Procedure Rule 51 (Part 4D of the Constitution).

7. DRAFT REVENUE BUDGET 2012/13 - 2014/15 (Pages 15 - 58)

The Report presented to the Cabinet meeting on 15 December 2012 is enclosed. The Interim Director Finance will be conducting a presentation to the Forum based on this report.

8. INFORMATION REPORT - EMPLOYMENT PROCEDURES MONITORING
(Pages 59 - 72)

Report of the Divisional Director Human Resources & Development and Shared Services.

9. EMPLOYEES' SIDE REPORT ON A DTL COLLECTIVE DISPUTE (Pages 73 - 92)

Report from Employees' Side.

10. MANAGEMENT'S RESPONSE TO EMPLOYEES' SIDE REPORT ON A DTL COLLECTIVE DISPUTE (Pages 93 - 98)

Report of the Corporate Director Community and Environment.

11. INFORMATION REPORT - HALF YEARLY HEALTH AND SAFETY REPORT 2011/12 (Pages 99 - 140)

Report of the Assistant Chief Executive.

12. EMPLOYEES' SIDE REPORT ON HEALTH AND SAFETY POLICY AND PROCEDURES AND ONGOING HEALTH AND SAFETY ISSUES (Pages 141 - 144)

Report from Employees' Side.

13. INFORMATION REPORT - MANAGEMENT'S RESPONSE TO EMPLOYEES' SIDE REPORT ON HEALTH AND SAFETY POLICY AND PROCEDURES AND ONGOING HEALTH AND SAFETY ISSUES (Pages 145 - 156)

Report of the Assistant Chief Executive.

14. INFORMATION REPORT - FOLLOW-UP ACTIONS (Pages 157 - 172)

Joint Report of the Divisional Director Human Resources & Development and Shared Services and the Director of Legal and Governance Services.

AGENDA - PART II - NIL